

DOCUMENTS REQUIRED FOR OWNERSHIP TRANSFER

OWNERSHIP TRANSFER REASON	DOCUMENTS REQUIRED
<p>Purchase of Property</p> <p>Note : NOC from previous owner (Type A) is required if previous owners has requested for permanent disconnection or refund of security deposit prior to ownership transfer request</p>	<ol style="list-style-type: none"> *Online details i.e. New owner's name, contact no. and email id to be filled up while registering online request and following documents are to be uploaded online. *ID proof (anyone) Aadhar Card, Voter ID, PAN Card, Driving License, Passport, *NOC (TYPE-A) NOC available from previous owner / (TYPE-B) Absence of NOC from previous owner. <p>* Kindly take print and attach duly signed NOC format with judicial stamp/e-stamp of Rs.100/-</p> <ol style="list-style-type: none"> *Ownership Proof: - Copy of Registered Sale deed/ Registered Conveyance Deed/Registered GPA (First 6 Pages) or Copy of Electricity Bill Latest (Not more than 3 months old) from Authorized Electricity DISCOM i.e. BSES/TPDDL/NPCL etc. (Bill issued by Society shall not be accepted) *Current Meter Photo
<p>Property acquired by way of court order/auction</p>	<ol style="list-style-type: none"> *Online details i.e. New owner's name, contact no. and email id to be filled up while registering online request and following documents are to be uploaded online. *ID proof (anyone) Aadhar Card, Voter ID, PAN Card, Driving License, Passport, *NOC (TYPE-B) <p>* Kindly take print and attach duly signed NOC format with judicial stamp/e-stamp of Rs.100/-</p> <ol style="list-style-type: none"> *Ownership Proof: - Court order copy (Clear title mentioned in order), Auction Letter from authorized authority. *Current Meter Photo
<p>Death of existing PNG Connection holder/Inheritance of property/ Succession</p>	<ol style="list-style-type: none"> *Online details i.e. New owner's name, contact no. and email id to be filled up while registering online request and following documents are to be uploaded online. *ID proof (anyone) Aadhar Card, Voter ID, PAN Card, Driving License, Passport, *NOC (Type-C) <p>* Kindly take print and attach duly signed NOC format with judicial stamp/e-stamp of Rs.100/-</p> <ol style="list-style-type: none"> *Death certificate of existing PNG connection holder, *Copy "Registered Will", (Non-Registered Will shall not be accepted) OR Copy of Registered Relinquishment Deed. <p>* Multiple legal heirs in Registered Will, NOC is required from other legal heirs on Rs. 100/- stamp paper</p> <ol style="list-style-type: none"> *Current Meter Photo
<p>Builder Connection Case</p>	<ol style="list-style-type: none"> *Online details i.e. New owner's name, contact no. and email id to be filled up while registering online request and following documents are to be uploaded online. *ID proof (anyone) Aadhar Card, Voter ID, PAN Card, Driving License, Passport, *Copy of Ownership proof anyone i.e. Possession Letter, Allotment Letter, Registered Sale Deed, Registered Conveyance Deed, Endorsement letter from Builder. <p>* NOC Type A/TYPE-B</p> <p>* Kindly take print and attach duly signed NOC format with judicial stamp/e-stamp of Rs.100/-</p> <ol style="list-style-type: none"> *Current meter photo

**** Note: -**

- All dues pertaining to PNG connection shall be clear.
- NOC/Declaration/Undertaking (**Format Attached**) whichever applicable (Joint ownership / Co-legal heirs detailing is covered under below formats itself)
 - Type A** - Jointly signed NOC/affidavit from Current & Previous owner, **OR**
 - Type B** - Declaration by New Owner in absence of NOC from previous owner, **OR**
 - Type C** - Undertaking by next to kin of property owner in case of death of existing PNG connection holder.