

FORMAT FOR REQUEST OF OWNERSHIP TRANSFER OF DOMESTIC PNG CONNECTION

To,
The Manager (Marketing)
Name & Address Correction,
Indraprastha Gas Ltd.,
Piccadilly Building,
Plot No. C 3, Sector 3,
Noida – 201301, U.P.

From:

Name of the Transferor _____
Address of the Transferor _____

Name of the Transferee _____
Address of the Transferee _____

Business Partner Number _____

Type A: - Transfer Sale / Purchase of property (On Rs. 100/- Stamp Paper)

This is to certify that, I/We Mr. / Mrs. / Ms. _____ Son/daughter/wife
of _____ Aged _____ R/o _____
am/are no more in need the abovementioned PNG connection and request you to transfer the same to the transferee due to
transfer of property / sale of property.

I/We hereby authorize you to transfer the security deposit amount held in my/our name to Mr. /Mrs. /Ms.
_____. I/We hereby confirm that I/We will not have any claim, disputes of whatsoever nature at a later
date on IGL in respect of the said PNG connection bearing B P No. _____ or the equipment / security deposit
towards the same.

Also, I hereby undertake to indemnify M/s Indraprastha Gas Ltd (IGL) against my previous claims whatsoever nature arising in
respect of the aforesaid mentioned PNG connection transferred / regularized in the name of new Transferee and the
equipment / Security Deposit thereunder.

Further, I have paid all the pending dues with respect to the aforesaid mentioned PNG connection and if any outstanding arises at
a later stage, the same will be paid by the new Owner/Transferee.

I hereby verify and confirm that what has been stated above is true to the best of my knowledge and nothing material has been
concealed therefrom.

Name & Sign of Previous Owner with
Date & Contact details

Name & Sign of New Owner/Transferee with Date and
Contact details

*Co-owner / Joint owner in property (Previous / New Owner)

Being co-owner, I/We have no objection in transferring the PNG connection bearing BP no. _____ to
Shri./Smt./Mr./Ms. _____ name & security deposit of Rs. _____ in his/her name.

Name & Signature of Co-owners (Previous Owner)

Name & Signature of Co-owners (New Owner)

- 1.
- 2.
- 3.

- 1.
- 2.
- 3.

To,
The Manager (Marketing)
Name & Address Correction,
Indraprastha Gas Ltd.,
Piccadilly Building,
Plot No. C 3, Sector 3,
Noida – 201301, U.P.

For Type B -- In case, the previous Owner's signature not available, Undertaking on Rs. 100 stamp paper to be provided by the New Owner).

Type B: - Declaration by transfer / New Owner (On Rs. 100/- Stamp Paper)

I/We _____ Son/daughter/wife of _____
Aged _____ years residing at _____ hereby
solemnly declare and affirm as under:

That, I/We _____ Son/daughter/wife of _____
Aged _____ R/o _____ hereby declares that I/We have
purchased Flat / House _____
from _____ (Copy of Possession certificate/ownership document of said house attached for kind reference.

The PNG connection bearing B P No. _____ had been installed by IGL in the said premises in the name of _____ Now I/We request you to transfer the aforesaid mentioned PNG connection in my/our name, owing to purchase of the aforesaid mentioned Flat/House by me.

Further, I/We hereby undertake to indemnify M/s Indraprastha Gas Ltd (IGL) against my claim/legal dispute, whatsoever nature arising in respect of the PNG connection transferred / regularized in my name and equipment /of Security Deposit thereunder.

I also undertake to submit the documents required for the same and to pay the deposit for the equipment as per the terms & conditions of IGL.

I/We also affirm as under:-

That if any information / declaration given by me/us in this undertaking or any document submitted by me/us for availing this PNG connection whether in support of KYC/Identity/ Ownership proof etc., shall be found untrue or incorrect or false, IGL would be within its right to withdraw the supply of gas /terminate the PNG connection/Seize the equipment/forfeit the security deposit & that I/We would have no claims; whatsoever against the IGL for such withdrawal/termination/seizure/forfeiture.

I/We hereby verify and confirm that what has been stated above is true to the best of my/our knowledge and nothing material has been concealed therefrom.

Name _____ Signature _____ Date _____ Place _____

*Co-owner / Joint owner in property

Being co-owner, I/We have no objection in transferring the PNG connection bearing BP No. _____ to Shri/Smt./Mr./Ms. _____ name & security deposit of Rs. _____ in his/her name.

Name & Signature of Co-owners

1. _____
2. _____
3. _____

***Type C: - Transfer to kin of property Owner / death of PNG connection holder**

To,
The Manager (Marketing)
Name & Address Correction,
Indraprastha Gas Ltd.,
Piccadilly Building,
Plot No. C 3, Sector 3,
Noida – 201301, U.P.

Type C: Undertaking: Transfer to next of kin property Owner / death of PNG connection holder
(On Rs. 100/- Stamp Paper)

I/We _____ Son/daughter/wife of _____
Aged _____ years residing at _____ hereby solemnly
declare and affirm as under:

That, Late Shri./Smt./Mr./Ms. _____ the lawful owner of the property located at _____
_____ which is having IGL PNG connection bearing B.P. No. _____ has
expired (Death certificate enclosed), and leaving behind the following legal heirs (Succession certificate enclosed):-

S. No.	Name	Address,	Relation,	Age
1.				
2.				
3.				
4.				

I/We, hereby submit that I am the legal heir of the above of Shri/Smt. _____ and request IGL to
transfer the Security Deposit and PNG connection in the name of Shri / Smt. _____.

I hereby undertake to indemnify M/s. Indraprastha Gas Ltd (IGL) against my claim / legal dispute, whatsoever arising of any nature
from any other family member whatsoever arising in respect of the PNG connection transferred / regularized in my name and
equipment /of Security Deposit thereunder. All legal heirs have affixed their signature and conveyed their No-objection to the said
transfer of PNG connection and Security Deposit in the name.

I, also undertake to submit all required documents, necessary for effecting the said transfer of PNG connection and security Deposit in
my name.

Further, I also affirm as under: That if any information / declaration given by me in this undertaking or any document submitted by
me for availing this PNG connection whether in support of KYC/Identity/ Ownership proof etc., shall be found untrue or incorrect
or false, IGL would be within its right to withdraw the supply of gas/terminate the PNG connection/Seize the equipment/forfeit the
security deposit & that I would have no claims; whatsoever against the IGL for such withdrawal/termination/seizure/forfeiture.

I hereby verify and confirm that what has been stated above is true to the best of my knowledge and nothing material has been
concealed therefrom.

Name _____ Signature _____ Date _____ Place _____

*Signature of Legal Heirs

S. No.	Name	Signature
1.		
2.		
3.		
4.		
